

Grading Policy, 2016-2017

1. High School Classes: Regular Classes: Major Assignments (unit tests, projects, presentations, lab reports, book reports, etc.) will count 50% of the six weeks grade. A minimum of two major grades in a regular class is required in each six weeks. No major grade will be counted more than once. Non-Major Assignments (homework, class work, short quizzes, lab reports, projects, journal writings, etc.) will count 50% of the six weeks grade. A minimum of six non-major grades are required each six weeks, with a minimum of two grades (either a major or non-major grade posted each week. **These grades will be recorded by 6:00 p.m. Tuesday of the following week.**
2. Honors/ROAR Classes: Major Assignments will count 60% of the six weeks grade. Non-Major Assignments will count 40% of the six weeks grade. All other guidelines for regular classes will apply to honors/ROAR classes.
3. Dual Credit classes follow WCJC guidelines.
4. Students will not grade another student's work; however, peer editing and collaborative pairs or small groups that are collectively comparing and contrasting work are allowed. Numeric grades are only to be assigned by the teacher.
5. Grades are to be recorded for work related to the TEKS taught during each reporting period. Grades will not be given for disciplinary issues or compliance with classroom rules. Additionally, classes that have extra-curricular components (athletics, band drill team, FFA, etc.) will not assign grades for after school practices or performances. Grades are to be generated by in class work that is related to the TEKS.
6. Students who fail a major assignment (test) will be given one opportunity to retest [EIA (LEGAL)-P]. The retest must be completed within four school days of the notification of the grade and it must be done either before or after school. All teachers will offer an intervention to help the student attain success. It is also allowable for a teacher to choose to use their lunch period to allow a student to retest. It is the teacher's discretion on how they choose to retest. They may give the student a different format for the test or they may have the student complete corrections for the test. Teachers will be consistent with the method of retesting for each major assignment. The requirements for retesting must be approved by the department head.
7. **IT IS THE RESPONSIBILITY OF THE STUDENT TO APPROACH THE TEACHER TO REQUEST WORK AFTER AN ABSENCE, AS WELL AS REQUEST A RETAKE ON A TEST OR ON A DAILY ASSIGNMENT.**
8. Students have four school days to redo a failing daily assignment. If a student does not turn in an assignment, the teacher will post (that day, if possible) a zero for that assignment. The student has four school days to turn in their assignment; if not, the zero will be the final grade for that assignment. **When a student turns in late work, they will not receive a chance to redo a failing grade on that assignment.** Students will not receive full credit for late work. **If a student is absent, it is their responsibility to make arrangements to have the work**

turned in; for each day of an absence, they have one school day to redo the assignment.

Students absent for an extended period of time will be reviewed on a case by case basis.

9. Students involved in extra-curricular activities: **It is the responsibility of the student to contact their teacher(s) when they are absent for UIL events before they leave for the UIL event.**
10. Academic Dishonesty: A student found to have engaged in academic dishonesty shall be subject to grade penalties and disciplinary penalties in accordance with the Student Code of Conduct. Students are **NOT ALLOWED** to redo assignments where academic dishonesty has occurred.
11. Parents may check their child's grades at any time using the online grade book. Please contact the counselor's office for access to the online grade book.
12. Students served under Section 504/Special Education will follow these guidelines; however, all accommodations noted in the IEP will be followed.
13. Semester Exams will count 20% of the semester average. **Students will not have the opportunity to retake a semester exam if they fail that exam.**