

2018-2019 WISD Secondary Grading Guidelines

1. High School Classes:
 - a. Regular Classes: Major Assignments (unit tests, projects, presentations, lab reports, book reports, etc.) will count 50% of the six weeks grade. A minimum of two major grades in a regular class is required in each six weeks. No major grade will be counted more than once. Non-Major Assignments (homework, class work, short quizzes, lab reports, projects, journal writings, etc.) will count 50% of the six weeks grade. A minimum of six non-major grades are required each six weeks, with a minimum of two grades (either a major or non-major grade) posted each week. These grades will be recorded by **6:00 p.m. on Tuesday** of the following week.
 - b. Honors/ROAR Classes: Major Assignments will count 60% of the six weeks grade. Non-Major Assignments will count 40% of the six weeks grade. All other guidelines for regular classes will apply to honors/ROAR classes.
2. Junior High School Classes
 - a. Regular Classes: Major Assignments (unit tests, projects, presentations, lab reports, book reports, 3 week exams, etc.) will count 50% of the six weeks grade. A minimum of two major grades in a regular class is required in each six weeks. No major grade will be counted more than once. Non-Major Assignments (homework, class work, short quizzes, lab reports, projects, journal writings, etc.) will count 50% of the six weeks grade. A minimum of nine non-major grades are required each six weeks, with a minimum of two grades (either a major or non-major grade) posted each week. **These grades will be recorded by 9:00 a.m. Tuesday of the following week.**
 - b. Advanced/GT Classes: Major Assignments will count 60% of the six weeks grade. Non-Major Assignments will count 40% of the six weeks grade. All other guidelines for regular classes will apply to Advanced/GT classes.
3. Dual Credit classes follow WCJC guidelines.
4. Students will not grade another student's work; however, peer editing and collaborative pairs or small groups that are collectively comparing and contrasting work are allowed. Numeric grades are only to be assigned by the teacher.
5. Grades are to be recorded for work related to the TEKS taught during each reporting period. Grades will not be given for disciplinary issues or compliance with classroom rules. Additionally, classes that have extra-curricular components (athletics, band drill team, FFA, etc.) will not assign grades for after school practices or performances. Grades are to be generated by in class work that is related to the TEKS.
6. Students who fail a major assignment (test) will be given one opportunity to retest [EIA (LEGAL)-P]. The retest must be completed within four school days of the notification of the grade and it must be done either before or after school. All teachers will offer an intervention to help the student attain success. It is also allowable for a teacher to choose to use their lunch period to allow a student to retest. It is the teacher's discretion on how they choose to retest. They may give the student a different format

- for the test or they may have the student complete corrections for the test. Teachers will be consistent with the method of retesting for each major assignment. The requirements for retesting must be approved by the department head.
7. **IT IS THE RESPONSIBILITY OF THE STUDENT TO APPROACH THE TEACHER TO REQUEST WORK AFTER AN ABSENCE, AS WELL AS REQUEST A RETAKE ON A TEST OR ON A DAILY ASSIGNMENT.**
 8. Students have four school days to redo a failing daily assignment. If a student does not turn in an assignment, the teacher will post (that day, if possible) a zero for that assignment. The student has four school days to turn in their assignment; if not, the zero will be the final grade for that assignment. **When a student turns in late work, they will not receive a chance to redo a failing grade on that assignment.** Students will not receive full credit for late work. **If a student is absent, it is their responsibility to make arrangements to have the work turned in; for each day of an excused absence, they have one school day to redo the assignment.** Students absent for an extended period of time will be reviewed on a case by case basis.
 9. Students involved in extra-curricular activities: **It is the responsibility of the student to contact their teacher(s) when they are absent for UIL events before they leave for the UIL event.**
 10. Academic Dishonesty: A student found to have engaged in academic dishonesty shall be subject to grade penalties and disciplinary penalties in accordance with the Student Code of Conduct. Students are **NOT ALLOWED** to redo assignments where academic dishonesty has occurred.
 11. Parents may check their child's grades at any time using the online grade book. Please contact the counselor's office for access to the online grade book.
 12. Students served under Section 504/Special Education will follow these guidelines; however, all accommodations noted in the IEP will be followed.
 13. Semester Exams will count 15% of the semester average. **Students will not have the opportunity to retake a semester exam if they fail that exam.**

Wharton High School Final Exam Exemptions

SENIOR LEVEL- Students are eligible for an exam exemption in up to five (5)* classes provided ALL of the applicable criteria are met:

- An average of 80 or above in regular and Honors course.
- No more than three (3) absences in the class. No more than three (3) tardies to class.
- No more than two minor discipline referrals. OSS or DAEP placement automatically bars the student from any exemptions.
- All fines/fees are clear and/or current. This includes no outstanding balances in the library, dining hall, athletics, JROTC, etc.

May qualify for up to two (2) **additional bonus exemptions (see BONUS EXEMPTION criteria).*

JUNIOR LEVEL-Students are eligible for an exam exemption in up to four (4)* classes provided ALL of the applicable criteria are met:

- An average of 80 or above in regular and Honors course.
- No more than three (3) absences in the class. No more than three (3) tardies to class.
- No more than two minor discipline referrals. OSS or DAEP placement automatically bars the student from any exemptions.
- All fines/fees are clear and/or current. This includes no outstanding balances in the library, dining hall, athletics, JROTC, etc.

May qualify for up to two (2) **additional bonus exemptions (see BONUS EXEMPTION criteria).*

SOPHOMORE LEVEL-Students are eligible for an exam exemption in up to four (4)* classes provided ALL of the applicable criteria are met:

- An average of 80 or above in regular and Honors course.
- No more than three (3) absences in the class. No more than three (3) tardies to class.
- No more than two minor discipline referrals. OSS or DAEP placement automatically bars the student from any exemptions.
- All fines/fees are clear and/or current. This includes no outstanding balances in the library, dining hall, athletics, JROTC, etc.

May qualify for up to two (2) **additional bonus exemptions (see BONUS EXEMPTION criteria).*

FRESHMAN LEVEL-Students are eligible for an exam exemption in up to four (4)* classes provided ALL of the applicable criteria are met:

- An average of 80 or above in regular and Honors course.
- No more than three (3) absences in the class. No more than three (3) tardies to class.
- No more than two minor discipline referrals. OSS or DAEP placement automatically bars the student from any exemptions.
- All fines/fees are clear and/or current. This includes no outstanding balances in the library, dining hall, athletics, JROTC, etc.

May qualify for up to two (2) **additional bonus exemptions (see BONUS EXEMPTION criteria).*

ABSENCE CRITERIA

- If a student misses a portion of the day, but has a doctor's or dentist's note for that day, the absence does **not** count against them.
- Wharton HS sponsored field trips and athletic/fine arts (UIL) activities are **not** included in the absence count.
- Any other absence is counted as an absence for that class period.

BONUS EXEMPTION

Students who have perfect attendance (ZERO Absences) during the "qualifying" period are awarded two (2) additional BONUS EXEMPTIONS in any class for which the student has a passing grade of 80 or higher and meets all other criteria.

EXEMPTION EXCEPTIONS

Courses, such as CTE or elective courses may have end of year projects in lieu of semester tests. Exemptions to these projects are at the discretion of the teacher.

EXEMPT TESTERS

ALL EXEMPT Students Must Report to Campus.

- **Students who are exempt from a semester exam must check in with their teacher.**
- **EXEMPT students will then report to a designated area**
 - **Auditorium**
 - **New gym**
 - **Cafeteria**
 - **Theatre hall**
- **EXEMPT students will be required to sign in to designated area, and will stay in that area for the period.**
- **Students who are NOT exempt from a class CANNOT leave the classroom when they complete their exam.**
- **They must stay in the classroom for duration of the class.**